

PCC MEETING 24th January 2011
PARISH OF ENGLISH MARTYRS, DANBURY WITH
HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS

Ex officio:

Fr. Paul Fox (Parish Priest & President)
 Stephen Gallagher (Treasurer)(elected)
 Sylvia Lanz (Diocesan Council Rep)
 Lynne Pursell (Deanery Rep)
 Kathy Johnston (School Rep)
 Kath Gable

Elected Member:

Mary Huntington
 Sharon Docherty
 Frank Lo
 Margaret Godfrey Chair
 Matt Harris Vic chair
 Pauline Spratt
 Marian Green (Secretary)
 Chris Newman

Appointed Members:

Peter Hanlon HT (Health & Safety)
 Jacqui Wright EM (Health Safety)

Co-opted:

Jackie Clarke (Fabric SWF)
 Tony White (Fabric Danbury)

Methodist Observer: Alasdair Mackay
Anglican Observer: Christine Hardy

	Discussion	Action
1)	Opening Prayer Margaret opened the meeting with a prayer.	
2)	Apologies Apologies were received from Alasdair and Frank.	
3)	Minutes of Meeting 06th December 2010 The minutes of the meeting were agreed and signed. Matters arising: a) KathG told us all had a good time at the golden oldies lunch with 23 people attending. If it is to go ahead next year funding will need to be found. b) The committee agreed that funding was to be made available for two people to go to the youth gathering in Madrid. Margaret will contact Hannah. c) Father Paul asked for money to be made available for the new youth group being formed by Hannah. Hannah has arranged a meeting on 27 th January 2011, open to anybody who is interested in helping.	
4)	Report from Fabric Committee (English Martyrs) Meeting Room: Tony has applied to Chelmsford Council for a planning application pack which will need an architect to complete before submission to the planning department. The Diocese planning meeting was cancelled because of the bad weather. The annual check of the Danbury security system has been carried out and one of the cameras will need replacing.	
5)	Report from Fabric Committee (SWF) Jackie Reported on the following: Roof: Cater Roofing Contractors will complete the repairs to the roof with an approx cost of £1,200. Meter Box: Nothing to report other than two letters have now been sent to Trinity St Mary's regarding the state of the meter housing. Health & Safety: David Carter and Bob Hemmings have completed a detailed audit of the HT building and the findings will be discussed at the joint church council meeting on 27 th January 2011.	

	<p>Toilet Window: Quotes to replace the broken window are £429 with a UPVC frame and £906 with a metal frame.</p> <p>Disabled Toilet: The work for upgrading the disabled toilet will cost approx £176 but may be more if a high level pan is installed.</p>	
6)	<p>Ecumenical Report Little Baddow and SWF JCC, No report this month.</p>	
7)	<p>Report from Treasurer: As at today our current bank balance is just over £9,300 in credit, with another £5,000 on deposit. This is a decrease of £6,000 on last month's advised balance, but in the interim we have paid out £5,000 for Father's salary, Christmas collection and his car etc. In addition we have paid £1,350 to the JCC and £2,500 in Diocesan Quotas.</p> <p>I would estimate that based on previous years, our end of year balance will have returned to around £13,000 in credit. So in terms of the proposed building at Danbury, I would suggest that whilst we may go slightly overdrawn, our annual income always exceeds our expenditure; so our overdraft would be temporary.</p> <p>It was agreed that a contribution would be made to Father Pauls holiday.</p>	
8)	<p>Report from Anglican P.C.C: Christine told us how relaxed and pleasant the unity week shared lunch was and that the Champions Manor hall has been booked for 24th September for Paul Hayworth's leaving get together. Hornchurch are having a passion play this year and Christine has left some brochures which are asking for prayer support.</p>	
9)	<p>Report from Methodist P.C.C: No report this month</p>	
10)	<p>Development of Youth Group: As reported in matters arising, Hannah is holding a meeting for all interested in helping with a youth group, years 5 and 6, to be held in St Joseph's hall on a Friday evening during term time.</p>	
11)	<p>Report from Diocesan Council Representative Sylvia reported that when the bishop Thomas retires later this year the pastoral council will be disbanded until such time as we have a new bishop.</p>	
12)	<p>Report from the Deanery Representative No report this month.</p>	
13)	<p>Report from Liturgy & Evangelisation Group Thanks to Sylvia for buying and bringing back the new crucifix and candlesticks.</p> <p>Lynn reported that the lent program will be discussed at their next liturgy meeting and how they are hoping to ring the changes. An open Café session is planned for 2nd Tuesday in lent and this will be part of the RCIA program incorporating session 2 from 'I Believe'.</p>	

	<p>Father Paul said he was disgusted at the lack of support given to the 6pm family mass on Christmas eve. Next year, Sylvia is proposing to ask a group of people from each mass to take responsibility and do the organising.</p>	
<p>14)</p>	<p>Any Other Business</p> <p>a) Parish Web Site: Matt showed us copies of a screen shot as a possible layout for our Parish web site. There was a lot of input from those present and it was suggested that a small team of people could help Matt with updating the site.</p> <p>b) CAFOD: Pauline is to talk to the congregations on the weekend of 12th and 13th March focusing on Columbia and the family fast day collection on 18th March. Chantell will be asked to include in the newsletter the fair-trade promotion which is being held between 28th February and 13th March.</p> <p>c) Green Initiatives: Mary will report back after generating a green audit that could be put to use in our churches.</p> <p>d) New Ideas: Margaret will put together a questionnaire, ‘Parish Vision 2011’ that will be filled in during all masses the weekend of 12th and 13th February. It will ask parishioners for their time and any talents they have which could be used to promote parish life.</p> <p>e) Mass times: Father Paul asked the committee if it was too soon to start reminding people that we were losing the 5.30pm Sunday mass. We thought it a good idea to add it to the newsletter now. Father Paul will find out if it will be significantly cheaper to cut back on the quantity of newsletter printed paper sheets. There appears to be lots recycled each week.</p>	
	<p>Dates of 2011 Meetings</p> <p>Monday 28th February 2011 8pm Margarets House Monday 28th March 2011 Monday 9th May 2011 Monday 6th June 2011 Monday 25th July 2011 BBQ Monday 5th September 2011 Monday 10th October 2011 Monday 14th November 2011 AGM St Josephs School hall Monday 12th December 2011 new committee</p>	

	Closing Prayer Fr. Paul closed the meeting with a prayer and a blessing	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 24th January 2011 at Fr Paul's house.

Signed Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....