

**PCC MEETING 7<sup>th</sup> March 2011**  
**PARISH OF ENGLISH MARTYRS, DANBURY WITH**  
**HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS**

**Ex officio:**

Fr. Paul Fox (Parish Priest & President)  
 Stephen Gallagher (Treasurer)(elected)  
 Sylvia Lanz (Diocesan Council Rep)  
 Lynne Pursell (Deanery Rep)  
 Kathy Johnston (School Rep)  
 Kath Gable

**Elected Member:**

Mary Huntington  
 Sharon Docherty  
 Frank Lo  
 Margaret Godfrey Chair  
 Matt Harris Vic chair  
 Pauline Spratt  
 Marian Green (Secretary)  
 Chris Newman

**Appointed Members:**

Peter Hanlon HT (Health & Safety)  
 Jacqui Wright EM (Health Safety)

**Co-opted:**

Jackie Clarke (Fabric SWF)  
 Tony White (Fabric Danbury)

**Methodist Observer:** Alasdair Mackay  
**Anglican Observer:** Christine Hardy

	<b>Discussion</b>	<b>Action</b>
<b>1)</b>	<b>Opening Prayer</b> Margaret opened the meeting with a prayer.	
<b>2)</b>	<b>Apologies</b> Apologies were received from Alasdair.	
<b>3)</b>	<b>Minutes of Meeting 24<sup>th</sup> January 2011</b> The minutes of the meeting were agreed and signed. <b>Matters arising:</b> a) <b>Hannah</b> is unable to go to the world youth gathering because of prior engagements and Father Paul to ask other youth members if they are available and would like to go. The parish to pay part of the cost. Sylvia to find out the times, dates and costs involved. b) <b>Mary</b> said the green issues around the parish should also involve our youngsters and be made into a fun enterprise.	
<b>4)</b>	<b>Report from Fabric Committee (English Martyrs)</b> <b>Tony Reported:</b> <b>Meeting Room:</b> The diocese has approved in principal of the need for our meeting room and will consider the proposal again later in the year. Tony to arrange for the planning application to be submitted to Chelmsford and is looking for help to complete the document. <b>Camera:</b> The security camera has still to be sorted and the varnish in the porch is peeling off the woodwork. <b>Cones:</b> Tony will purchase 6 traffic cones to cordon off the car park for funerals etc.	
<b>5)</b>	<b>Report from Fabric Committee (SWF)</b> <b>Jackie reported:</b> <b>Roof:</b> The repairs to the roof have been completed and anti climb paint has been applied to the lower part. <b>Meter Box:</b> A brick housing has been built around the gas meter box. <b>Health &amp; Safety:</b> Work is ongoing.	

	<p><b>Disabled Toilet:</b> Awaiting quotes from the plumber for the fitting of the toilet and the tiling. Purchase cost of £340.80 for the suite is valid until the end of March 2011.</p>	
6)	<p><b>Ecumenical Report Little Baddow and SWF JCC</b></p> <p>1. The accounts were sent to the auditors in February and showed a closing balance of £6743. The congregational contributions are to be raised to realise an income of £9,000 per annum, an increase of £1,000. £10,000 has been spent on repairs and maintenance during the last year.</p> <p>2. The proposals for the church extension will be made available to all congregations and the fund raising shared by all.</p> <p>3. It was agreed the Chess sponsored shopping will include all 3 denominations and one month will be designated to collect and donate.</p> <p>4. Paul and Katherine's farewell will be held at Champions Manor Hall on 24<sup>th</sup> September 2011 This is also their ruby wedding day.</p>	
7)	<p><b>Report from Treasurer:</b></p> <p>As at today our current bank balance is £12,200 in credit, which is around £3,000 up on the figure reported at the January meeting. Since our last meeting, in addition to our normal income, we have received £670, which was owed for Father's prison chaplaincy work in October, November and December. The only major expense since our last meeting, has been the usual £1,200 monthly Diocesan Quota. As said before, I estimate our end of financial year balance will have returned to around £13,000 in credit.</p>	
8)	<p><b>Report from Anglican P.C.C</b></p> <p>Christine told us that Bishop Stephen is to visit SWF on 9<sup>th</sup> March, their AGM is to be held on the 20<sup>th</sup> March and that the electoral roll has been completed. The PCC is also going to promote fair trade week.</p>	
9)	<p><b>Report from Methodist P.C.C</b></p> <p>No report this month</p>	
10)	<p><b>Development of Youth Group</b></p> <p>Hanna was delighted with the response for help with the youth group which, at the moment, is aimed at years 5 and 6. A rota of helpers for Friday nights is proposed with the cost being £1 per child per session. Hannah has been given a float of £150 to start off with.</p>	
11)	<p><b>Report from Diocesan Council Representative</b></p> <p>Sylvia showed us the report from the last Diocesan meeting held on 26<sup>th</sup> February regarding the linking of Parishes. Danbury and SWF are not considered linked parishes because we only have one bank account, one parish council with one set of accounts. With linked parishes, each keep their own separate finances and committees and over time work successfully. Father Paul explained, in simplistic terms, how the ordinariate introduced by Rome would affect us.</p>	

<p>12)</p>	<p><b>Report from the Deanery Representative</b>  Lynne gave us the following report:</p> <p><b>Mid Essex Deanery Pastoral Council Meeting Wednesday 2nd March 2011</b></p> <p>Meeting opened as usual with prayer, apologies for absence and minutes of last meeting etc.</p> <p><u>Update on The Ordinariate in our Diocese</u></p> <p>Fr Peter (Dean) reported that there will be 7 ministers joining the Ordinariate this Lent with some of their parishioners. There is one minister Revd Ivor Morris who will be in our deanery (Lady Immaculate, Chelmsford). From Ash Wednesday they will joining us for Mass and after fairly intense catechesis, will be received into the Catholic Church at Easter. Ivor will then be ordained deacon on May 14th and priest on June 11th. After that they are expected to have their own Sunday Mass although exactly how it will work is not yet finalised.</p> <p><u>Introduction of the New Roman Missal</u></p> <p>Full use beginning Advent 2011. Expecting a staged introduction from September this year with increasing numbers of prayers and responses using the revised text until full introduction.</p> <p>Comments: the discussions around the other parishes showed that several are already planning for this introduction. Fr Peter is publishing 3 versions (Latin, current and revised) of some parts of the Mass each Sunday in the newsletter and Witham have set up a small committee to plan the catechesis that is supposed to go with this introduction.</p> <p>More information is available on:  <a href="http://www.liturgyoffice.org.uk/Missal/Resources/IntroductionFAQ.shtml">www.liturgyoffice.org.uk/Missal/Resources/IntroductionFAQ.shtml</a></p> <p>Discussion for PPC: should we be starting to prepare?</p> <p><u>Linking Parishes</u></p> <p>There was considerable interest in the Diocesan report "Building on Experience" and since several of the parishes in the deanery are linked, discussion was very lively.</p> <p>See Diocesan Report for more information.</p> <p><u>The 950th Anniversary of Our lady of Walsingham</u></p> <p>Please note the Diocesan Pilgrimage on May 28th.</p> <p>Discussion for PPC: should we give this publicity or do something else?</p> <p><u>Domestic Abuse</u></p> <p>The NBCW (National Board of Catholic Woman) are sponsoring presentations on practical things we can do to tackle abuse against woman. Karen Seeman</p>	

	<p>(our deanery chair) had a meeting last Wednesday about the possibility of running a Deanery event on this subject.</p> <p>Discussion for PPC: would we be interested? Would evening or weekend (half day) be better?</p> <p><u>More than Gold</u></p> <p>This is about promoting Christian awareness during the Olympics. There are further details on the website <a href="http://www.morethangold.org.uk">www.morethangold.org.uk</a> and I have here a copy of an email to Fr Peter.</p> <p>Discussion for PPC: do we have anyone who has already shown an interest? Is St Joseph's doing anything? Is JCC doing anything, it is ecumenical? Would it be a good idea to publicise this and see if anyone were interested?</p> <p><u>Youth Funding</u></p> <p>There may be some Deanery money available for funding youth initiatives in the parish. We have asked about this and Sylvia is waiting feedback.</p>	
<p>13)</p>	<p><b>Report from Liturgy &amp; Evangelisation Group</b></p> <p>Sylvia will arrange a meeting to organise the Easter liturgy and will also liaise with Pat Docherty regarding the wooden support for the Danbury cross which could be positioned on the wall to the right of the bookcase in the sacristy. There will be joint Café sessions held during lent.</p>	
<p>14)</p>	<p><b>Any Other Business</b></p> <p><b>a) Parish Web Site:</b> Matt has had positive feedback and will now go live with the site. The content can be added to by the different groups within the parish with separate links created as required.</p> <p><b>b) Questionnaire:</b> Margaret said there were lots of replies to the questionnaire and Parishioners offering their help are to be contacted before Easter. Father Paul thanked Margaret for organising the questionnaire.</p> <p><b>c) CAFOD:</b> Pauline will talk at the masses on the weekend of 12<sup>th</sup> and 13<sup>th</sup> March focusing on Columbia and family fast day on 18<sup>th</sup> March.</p> <p><b>d) 100 Club:</b> Helen will be giving up the 100 club as of 28<sup>th</sup> March 2011. Kath G to take on the role.</p> <p><b>e) AGM:</b> St Joseph's school hall has been booked to the AGM in November.</p>	
	<p><b>Dates of 2011 Meetings</b></p> <p>Monday 28<sup>th</sup> March 2011 8pm Father Paul's house</p> <p>Monday 9<sup>th</sup> May 2011</p> <p>Monday 6<sup>th</sup> June 2011</p> <p>Monday 25<sup>th</sup> July 2011 BBQ</p> <p>Monday 5<sup>th</sup> September 2011</p> <p>Monday 10<sup>th</sup> October 2011</p> <p>Monday 14<sup>th</sup> November 2011 AGM St Josephs School hall</p> <p>Monday 12<sup>th</sup> December 2011 new committee</p>	

	<p><b>Closing Prayer</b> Fr. Paul closed the meeting with a prayer and a blessing</p>	
--	---	--

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 7<sup>th</sup> March 2011 at Fr Paul's house.

Signed ..... Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....