

**PCC MEETING 28<sup>th</sup> March 2011**  
**PARISH OF ENGLISH MARTYRS, DANBURY WITH**  
**HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS**

**Ex officio:**

Fr. Paul Fox (Parish Priest & President)  
 Stephen Gallagher (Treasurer)(elected)  
 Sylvia Lanz (Diocesan Council Rep)  
 Lynne Pursell (Deanery Rep)  
 Kathy Johnston (School Rep)  
 Kath Gable

**Elected Member:**

Mary Huntington  
 Sharon Docherty  
 Frank Lo  
 Margaret Godfrey Chair  
 Matt Harris Vic chair  
 Pauline Spratt  
 Marian Green (Secretary)  
 Chris Newman

**Appointed Members:**

Peter Hanlon HT (Health & Safety)  
 Jacqui Wright EM (Health Safety)

**Co-opted:**

Jackie Clarke (Fabric SWF)  
 Tony White (Fabric Danbury)

**Methodist Observer:** Alasdair Mackay

**Anglican Observer:** Christine Hardy

	<b>Discussion</b>	<b>Action</b>
<b>1)</b>	<b>Opening Prayer:</b> Margaret opened the meeting with a prayer.	
<b>2)</b>	<b>Apologies:</b> Apologies were received from Sylvia, Lynne, Tony and Jackie.	
<b>3)</b>	<b>Minutes of Meeting 7<sup>th</sup> March 2011:</b> The minutes of the meeting were agreed and signed. <b>Matters arising:</b> <b>a)</b> There was a lot of discussion on the questionnaire and how to move forward. Various meetings will be arranged for the different groups with a view to ask for help and be more specific with what parishioners want in future. Many people seemed prepared to help but did not want to lead a group. Meetings will be open to all denominations. <b>b)</b> We will need to plan for next year if the parish want to send youth members to the World Youth Day because the list is closed for this year. <b>c)</b> Father Paul asked for thanks to be recorded for all the work and effort Margaret has put into the questionnaire.	
<b>4)</b>	<b>Report from Fabric Committee (English Martyrs):</b> <b>Meeting Room:</b> Father Paul told us that a member of the parish is to help Tony with the plans for the conservatory and then they will be submitted to the planning department. All will then be in place if the Diocese approves the building work later in the year.	
<b>5)</b>	<b>Report from Fabric Committee (SWF):</b> It has been agreed for the work on the toilet to go ahead. Frank commented on the broken window. The hole appears to have been made by a shotgun pellet. Steve will inform the local police regarding the damage.	
<b>6)</b>	<b>Ecumenical Report Little Baddow and SWF JCC:</b> No report this month.	

7)	<p><b>Report from Treasurer:</b>  As at today our current bank balance is £10,000 in credit, which is £2,000 down on the figure reported at the previous meeting.  This was in main due to us paying Father Paul the outstanding gift aid owed to him for his Christmas and Easter offering for the last 4 years; as well as the cost for the new Danbury cross and acolyte candles; plus a new lawn mower for Danbury.  Since our last meeting, in addition to our normal income, we have received £266, which was owed for Father's prison chaplaincy work in January.  The only major expense - aside from the above - since our last meeting, has been the usual £1,200 monthly Diocesan Quota.  As a result of the above expenses, I am revising our end of financial year estimated balance down to £10,000 in credit.</p>	
8)	<p><b>Report from Anglican P.C.C:</b> No report this month.</p>	
9)	<p><b>Report from Methodist P.C.C:</b>  Alasdair reported that Sue had settled in and that it was coming up to the Methodist bi-annual AGM. He spoke of the success of their house groups, that are open to all, and the need for focused people to lead the groups. He felt monthly meetings were usual.</p>	
10)	<p><b>Development of Youth Group:</b>  Hannah is still very optimistic about the youth group with 6 or 7 children attending so far on a Friday evening.  The Bar'n'Bus needs more help on a Friday evening. The bus is parked in the ADSA car park and is open to all the youngsters to call in.</p>	
11)	<p><b>Report from Diocesan Council Representative:</b> No report this month.</p>	
12)	<p><b>Report from the Deanery Representative:</b> No report this month.</p>	
13)	<p><b>Report from Liturgy &amp; Evangelisation Group:</b>  The liturgy group has met and preparations are in hand for this year's Easter Celebrations. Sylvia is making contact with people on her survey list and has sent the information about readers to Marie Moore at EM.</p>	
14)	<p><b>Any Other Business:</b>  <b>a) Question of Faith:</b> Frank spoke of the need for parents to take responsibility and encourage their children to attend mass on a Sunday in preference to other activities.  <b>b) 100 Club:</b> Kath has taken over the running of the 100 club and is sending out letters. She has asked if the draw can take place at the monthly parish council meeting.  <b>c) Father Paul:</b> Father Paul will lead 40 hours of quiet time and repose beginning after Sunday evening mass the 1<sup>st</sup> 2<sup>nd</sup> and 3<sup>rd</sup> May and ending with benediction.</p>	

	<p><b>d) Father Paul away:</b> Although Father Paul will be away on 5<sup>th</sup> September it was decided not to change the date of the parish council meeting.</p>	
	<p><b>Dates of 2011 Meetings:</b></p> <p>Monday 9<sup>th</sup> May 2011 Father Paul’s house 8pm          Monday 6<sup>th</sup> June 2011          Monday 25<sup>th</sup> July 2011 BBQ          Monday 5<sup>th</sup> September 2011          Monday 10<sup>th</sup> October 2011          Monday 14<sup>th</sup> November 2011 AGM St Josephs School hall          Monday 12<sup>th</sup> December 2011 new committee</p>	
	<p><b>Closing Prayer</b>          Fr. Paul closed the meeting with a prayer and a blessing</p>	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 28<sup>th</sup> March 2011 at Fr Paul’s house.

Signed ..... Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....