

PCC MEETING 25th July 2011
PARISH OF ENGLISH MARTYRS, DANBURY WITH
HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS

Ex officio:

Fr. Paul Fox (Parish Priest & President)
 Stephen Gallagher (Treasurer)
 Sylvia Lanz (Diocesan Council Rep)
 Lynne Pursell (Deanery Rep)
 Kathy Johnston (School Rep)
 Kath Gable (Ecumenical Rep)

Elected Member:

10Mary Huntington
 10Sharon Docherty
 10Frank Lo
 09Margaret Godfrey Chair
 09Matt Harris ViceCh/Fabric HT/Web
 10Pauline Spratt
 09Marian Green (Secretary)
 09Chris Newman

Appointed Members:

Peter Hanlon HT (Health & Safety)
 Jacqui Wright EM (Health Safety)

Methodist Observer: Alasdair Mackay

Anglican Observer: Christine Hardy

Co-opted:

Tony White (Fabric Danbury)

	Discussion	Action
1)	Opening Prayer: Margaret opened the meeting with a prayer.	
2)	Apologies: Apologies were received from Christine, Alasdair, Pauline, Mary, Marian and Matt.	
3)	Minutes of Meeting of 6 June 2011: Item 3 of the minutes to be amended to read “Minutes of 9 th May”, instead of 7 th March. All else agreed. Matters arising: There were no matters arising.	
4)	Parish going forward: The next Justice and Peace meeting is 9 August at Holy Trinity, all are welcome.	
5)	Report from Fabric Committee (English Martyrs): As Diocesan rules do not permit us to go forward with the agreed meeting room construction at English Martyrs just yet, Tony asked if the PPC were still committed to the project. The PPC agreed that it was still committed and hoped Diocesan permission would be forthcoming soon.	
6)	Report from Fabric Committee (SWF): No report this month.	
7)	Ecumenical Report Little Baddow and SWF JCC: No report this month.	
8)	Report from Treasurer: As of today our current bank balance is at £8,033 in credit, while we await the annual gift aid cheque which is expected to be approximately £10,000. It is proposed that the previously ad hoc financial support given to St Joseph’s Primary School be formalized in line with both our own very strong commitment to the youth of this parish and with Diocesan suggestion. It is	

	<p>therefore suggested that a monthly payment of £600 be made to the school. As the school must fund 10% of a £200,000 project for necessary building works, it is furthermore suggested that the £5,000 in the deposit account be made available to the school as well. The PPC is in favour of these two suggestions.</p> <p>A final suggestion was agreed that this financial support of our primary school be made a part of the parish constitution at the AGM meeting this November.</p>	
9)	<p>Report from Anglican P.C.C: No report this month.</p>	
10)	<p>Report from Methodist P.C.C: No report this month.</p>	
11)	<p>Development of Youth Group: No report this month.</p>	
12)	<p>Report from Diocesan Council Representative: No report this month.</p>	
13)	<p>Report from the Deanery Representative: No report this month.</p>	
14)	<p>Report from Liturgy & Evangelisation Group: No report this month.</p>	
15)	<p>100 Club: No draw done.</p>	
16)	<p>Any Other Business:</p> <ol style="list-style-type: none"> a) Kathy Johnston has now retired from St Joseph's school, and will cease to be the school rep. Fr Paul and the PPC offered their great thanks to Kathy for her commitment and support to both school and parish council over the years. b) Anyone interested in becoming a member of the PPC should present themselves in September. Four members will be stepping down at the end of their term. c) Fr Paul reported that the Pilgrimage to the Holy Land in June was a great success. There is a write up and photos on the website. d) Both of the parish secretaries, for separate reasons, will be leaving at the end of summer. Fr Paul is hopeful of finding a replacement before the new priest comes. e) Sylvia brought several suggestions about parish communication from parishioners to be discussed at the next meeting: <ul style="list-style-type: none"> • A roll out notice board at EM would make notices more visible as people leave Mass. • Parishioners could opt in to have the newsletter sent to their homes, if Matt were willing to do this additional step when he moved the Newsletter to the website every week. It was suggested that people do check their email regularly and this might make them at least 	

	<p>glance at it at a time suitable to them.</p> <p>f) In September, the Anglican Archdeacon will visit, and Kath Gable will attend to represent the Catholic Community.</p> <p>g) As this is Fr Paul's last PPC meeting, the PPC offered their great thanks to him for his pastoral care over the past 9 years. In turn Fr Paul thanked the PPC for their support.</p> <p>h) Fr Paul's last Mass as parish priest of this parish is the 5:30pm Mass on 25 September. Afterwards there will be a farewell party. A small group are working to find a suitable venue and to organize the event.</p> <p>i) September Meeting – apologies from Kath, Paul and Marion. Sylvia to do minutes. Meeting at earlier time of 7:30 and at Margaret's house.</p> <p>j) October Meeting – apologies from Margaret, Matt to chair.</p> <p>Dates of remaining 2011 Meetings:</p> <p>Monday 5th September 2011 7.30 Margaret's house (subsequently cancelled)</p> <p>Monday 10th October 2011</p> <p>Monday 14th November 2011 AGM St Josephs School hall</p> <p>Monday 12th December 2011 new committee</p>	
	<p>Closing Prayer</p> <p>Fr. Paul closed the meeting with a prayer and a blessing</p>	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 6th June 2011 at Fr Paul's house.

Signed Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....