

PCC MEETING 10TH CTOBER 2011
PARISH OF ENGLISH MARTYRS, DANBURY WITH
HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS

Ex officio:

Fr Robert (Parish Priest & President)
 Stephen Gallagher (Treasurer)(elected)
 Sylvia Lanz (Diocesan Council Rep)
 Lynne Pursell (Deanery Rep)
 Matt Harris Vic chair Fabric (SWF)
 Kath Gable

Elected Members:

Mary Huntington
 Sharon Docherty
 Frank Lo
 Margaret Godfrey Chair
 Chris NewmaN
 Pauline Spratt
 Marian Green (Secretary)

Appointed Members:

Peter Hanlon HT (Health & Safety)
 Jacqui Wright EM (Health Safety)

Co-opted:

Tony White (Fabric Danbury)

Methodist Observer: Alasdair Mackay

Anglican Observer: Christine Hardy

	Discussion	Action
1)	Opening Prayer: Matt opened the meeting with a prayer and welcomed Fr Robert. We all introduced ourselves.	
2)	Apologies: Apologies were received from Kath, Margaret, Mary and Christine	
3)	Minutes of Meeting 25th July 2011: The minutes of the meeting were agreed and signed. Matters arising: Any parishioners wanting an emailed copy of the newsletter would need to sign up for it. A note to be put into the parish newsletter.	
4)	PCC Candidates: So far there have only been 3 nominations and to keep the balance another person from Danbury is needed.	
5)	Report from Fabric Committee (EM): The planning application for the extension has been passed by the council and Tony will organise the builder once permission from the Diocese has been granted. A special collection will be taken to help with the costs. The notice board has now been replaced. The entrance door on the Anglican side is warped and will need replacing. The PAT testing has been organised.(portable appliance testing)	
6)	Report from Fabric Committee (HT): Thanks to Jackie for all her work on the fabric committee and welcome to Frank who is our new representative. The presbytery has an annual maintenance contract in place for the heating. Ongoing repairs include the shower and cladding which will need replacing in the next few years. Fr Robert asked Steve about moving costs and Steve has offered to spend time with Fr Robert showing him the parish accounts. The HT front door locks have now been changed and more keys have been organised. The refurbishment of the other toilet is finished and needs a coat of paint. The fire exit signs have been put up. The wall safes by the entrance door have been opened and it was decided to continue using one for flower donations.	

7)	<p>Ecumenical Report Little Baddow and SWF JCC: Fr Robert has met the church wardens. Steve and Fr Robert will be the two signatories for the JCC bank account until there is a replacement for Fr Paul Hayworth.</p>	
8)	<p>Report from Treasurer: Steve reported: Since our last meeting in July, the Gift Aid cheque (£9,600) has arrived. Also we have made a £5,000 donation to St Joseph's new year 6 classroom building project and have set up a monthly £600 standing order to the school. Our overall bank balance remains strong at £13,647 today. .</p>	
9)	<p>Report from Anglican P.C.C: No report this month.</p>	
10)	<p>Report from Methodist P.C.C: No report this month.</p>	
11)	<p>Development of Youth Group: No report this month.</p>	
12)	<p>Report from Diocesan Council Representative: Next meeting 5th November.</p>	
13)	<p>Report from the Deanery Representative: Lynne reported on the bi-annual general meeting held on 28th September 2011. New officers were elected and their bank balance was OK. Deanery focus should be on domestic abuse, financial assistance for families when Essex County Council removes funding for transport funding, evangelisation and doing our part in the selection of the successor to Bishop Thomas. Fr Peter Connor, the dean, suggested prayer could help with these problems. Next meeting 18th January 2012</p>	
14)	<p>Report from Liturgy & Evangelisation Group: No report this month.</p>	
	<p>Any Other Business: a) Frank reported: There is a need to invite more people to be trained to use the organ for Sunday services. The JCC have made available £150 for this purpose. A permanent resting place is needed for the HT crucifix. b) Pauline will speak at Sunday masses on behalf of CAFOD about the need of a special fund to help poor countries combat climate change.</p>	

	<p>c) Father Robert spoke of the letter received from the bishop about the 2012 Olympic Games 100 Days of Peace ((HDOP). A meeting organised by the Commission for Justice and Social Responsibility in November will launch ideas and resources that can promote HDOP. Full report (letter) with minutes.</p> <p>Dates of 2011 Meetings: Monday 14th November 2011 AGM St Josephs School hall Monday 12th December 2011 new committee</p>	
	<p>Closing Prayer Fr. Robert closed the meeting with a prayer and a blessing</p>	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 10th October 2011 at Sylvia's house.

Signed Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....