

PCC MEETING 12TH DECEMBER 2011
PARISH OF ENGLISH MARTYRS, DANBURY WITH
HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS

Ex officio:

Fr Robert (Parish Priest & President)
 Stephen Gallagher (Treasurer)(elected)
 Sylvia Lanz (Diocesan Council Rep)
 Lynne Pursell (Deanery Rep)
 Matt Harris Fabric (SWF)
 Kath Gable (Ecumenical Rep)
 Tony White Fabric (Danbury)
 Alison Huish (School Rep)

Elected Members:

Sharon Docherty
 Frank Lo
 Pauline Spratt (Chair)
 Jaqui Clarke
 Alan Hegner
 Barbara Fenn (Secretary)
 David Eyre Williamson (Vice Chair)

Appointed Members:

HT (Health & Safety)
 Jacqui Wright EM (Health Safety)
Methodist Observer Alasdair Mackay
Anglican Observer Christine Hardy

	Discussion	Action
1)	Opening Prayer: Pauline opened the meeting with a prayer and welcomed the new members.	
2)	Apologies: Apologies were received from Christine, Mat & Alan.	
3)	Minutes of Meeting 10th October 2011: The minutes of the meeting were agreed and signed. Matters arising: Amendment to Deanery report & adjustments to Danbury & SWF Fabric reports were noted.	
4)	Report from Justice & Peace: The Justice & Peace group meet on the 3 rd Monday of each month & have raised £198 from a cake bake & have sent £200 for the work of the nuns in Melbourne Parish in Chelmsford. Also there is ongoing a collection of goods to donate to CHESS.	
5)	Report from Fabric Committee (EM): Permission for the extension has been received from the Diocese. The builders commence work on 3 rd January. One flower bed has been cleared at the rear of the church. The growth of Ivy which was invading some drains has been tackled & the Borough Council has sorted the drains. A pathway on the right of the church has been cleared & a fence panel will need to be removed to allow access for a digger.	
6)	Report from Fabric Committee (HT): No report this month.	
7)	Ecumenical Report Little Baddow and SWF JCC: No report this month from Little Badow. SWF J.C.C The total financial contribution from the churches will increase from £9000 to £10,000. Our contribution will be £6000. Anglican £2900 & Methodist £1100. The JCC would like some serious fundraising for completion of the work	

	<p>needed at Holy Trinity. Peter Blackman is willing to help but they need leaders to organise fund raising.</p> <p>Steve spoke about the proposed extensions. The plans need to be on view for people to see. The original plans of Holy Trinity need to be found. Fr. Robert requested that a Parish Office be included in any extension.</p> <p>Paul & Julie Hardy (Anglicans) are looking into “Walk through the Bible” for Lent which would be open to the churches in Woodham. The cost per person would be £14. More details later.</p> <p>Julie & Paul want to buy Perspex for the internal windows in the Anglican porch (which are at present plain) and hope the schools could decorate it to give a stained glass effect. These panels would be removable. Parish Councillors on the whole thought this would be O.K. Details of this has been put on the JCC website.</p>	
8)	<p>Report from Treasurer:</p> <p>Since our October meeting our bank balance has fallen by £7000 from £13,500 to £6,500. This is due to a number of reasons..</p> <ol style="list-style-type: none"> 1) We struggle to get Fr. Robert appointed as the new signatory for our cheques. As a consequence a backlog of cheques piled up, which made our previous balance artificially high. We had, therefore, nearly 2 months of invoices to settle. 2) Above & beyond our day to day expenditure, we have had to pay our annual Diocesan Insurance (£2014), the fitting of a new shower in the presbytery (£1435), the last Quarters JCC cheque £1350 & also we paid for the majority of the recent security door repairs at Holy Trinity (£1161). 3) Our income (offertory & standing orders) is down compared to October to December 2010 by £1600. <p>Steve will make an appeal at all masses to request an increase in offertory contributions & in the run up to the new tax year will request more gift aided contributions. We may also have 2nd collections specifically for building costs.</p>	
9)	<p>Report from Anglican P.C.C:</p> <p>No report this month.</p>	
10)	<p>Report from Methodist P.C.C:</p> <p>Alasdair welcomed Fr. Robert to the joint congregation. Sue Lambert has been in office for 1 year. Things are quite frantic as her workload has increased due to the retirement of Paul Haworth.</p>	
11)	<p>Development of Youth Group:</p> <p>No report this month.</p>	
12)	<p>Report from Diocesan Council Representative:</p> <p>There has been a plenary meeting. Mg. David Manson spoke about :- history of the Mass & the new Missal in Mass.</p> <p>Communication within Diocese, having proper consultations. i.e. when the Bishop came & consulted the parish about the merger of SWF with Burnham & Danbury with Maldon: Also discussions about Mass changes, Readers receiving training & practising reading prior to mass. Also more silence between readings & during other parts of the Mass.</p>	

	<p>Suggestions were put forward about speaking personally to people not currently on rotas & also for Eucharistic Ministers to practise doing a Eucharistic service as there are very few who have ever officiated at one. Lyne Purcell said she would speak about this at her next Deanery meeting.</p>	
<p>13)</p>	<p>Report from the Deanery Representative: No report this month.</p>	
<p>14)</p>	<p>Report from Liturgy & Evangelisation Group: Meeting was held to discuss Christmas Services & the subject of the number of Masses at Christmas was brought up as the work load for our priest is heavy. It was decided to drop the 9pm Vigil Mass @ Holy Trinity SWF & to bring the Midnight Mass at Danbury forward to 11pm. The group met again to go over this decision after the subject was aired at the AGM. The decision was upheld. A parish councillor expressed the views of a number of parishioners and their friends & families who attend the Vigil Mass & are upset at not being able to do so this year. Also 3 letters from parishioners were read out expressing their distress & concerns regarding the decision (whilst understanding the reasons behind the need to reduce the priest's workload.) A request was also put forward that a notice should go in the Newsletter stating that this decision was NOT discussed by the Parish Council - as previously stated in the Newsletter. Discussion with regards to Christmas 2012 should be as early as possible next year as it may be possible to get a visiting Priest to perform one or more of the Services.</p>	
	<p>Any Other Business: A) Mary Huntington resigned from the Parish Council due to pressure of work. Adrian Symonds will be approached to take her place. Peter Hanlon resigned as Health & Safety officer for SWF. Health & Safety to be covered by Fabric Committee. b) We have been approached once again to donate £100 to Essex Churches Media Group. This was agreed to & we will try to get a representative from this group to talk to us during our January meeting. c) It was requested that Baptisms during Mass should be advertised in the Newsletter in advance. d) Frank Lo requested once more that we need to invite people to come forward to learn to play the Organ. A possibility of getting a music teacher from one of the Senior Schools could be contacted with regard to this. e) A Thurible is required for Danbury. Fr. Robert suggested that we might get one on approval with possibility of buying two at a reduced rate. f) Fr. Robert will be going into hospital on 23rd December & will be on leave until Saturday 31st December. Fr. Ivor Morris will say all Masses over Christmas. The 100 Club draw for December took place. The winners will be announced in the Newsletter. Dates of 2012 Meetings: Monday 9th January Monday 6th February Monday 5th March Monday 16th April Monday 14th May Monday 11th June Monday 9th July (BBQ) Monday 10th September Monday 8th October Monday 12th Nov'ber AGM (D'bury) Monday 10th Dec'ber (New members).</p>	

	Closing Prayer Fr. Robert closed the meeting with a prayer and a blessing	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 12th December 2011 at Holy Trinity Church Meeting Room.

Signed Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....