

**PCC MEETING 9<sup>th</sup> January 2012**  
**PARISH OF ENGLISH MARTYRS, DANBURY WITH**  
**HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS**

**Ex officio:**

Fr Robert (Parish Priest & President)  
 Stephen Gallagher (Treasurer)(elected)  
 Sylvia Lanz (Diocesan Council Rep)  
 Lynne Pursell (Deanery Rep)  
 Matt Harris Fabric (SWF)  
 Kath Gable (Ecumenical Rep)  
 Tony White Fabric (Danbury)  
 Alison Huish (School Rep)

**Elected Members:**

Sharon Docherty  
 Frank Lo  
 Pauline Spratt (Chair)  
 Jaqui Clarke  
 Alan Hegner  
 Barbara Fenn (Secretary)  
 David Eyre Wiliamson (Vice Chair)

**Appointed Members:**

HT (Health & Safety)  
 Jacqui Wright EM (Health Safety)  
**Methodist Observer** Alasdair Mackay  
**Anglican Observer** Christine Hardy

	<b>Discussion</b>	<b>Action</b>
<b>1)</b>	<b>Opening Prayer:</b> Pauline opened the meeting with a prayer.	
<b>2)</b>	<b>Apologies:</b> Apologies were received from Adrian Symonds, Alison Huish, Lynn Pursell & Alan Hegner.	
<b>3)</b>	<b>Minutes of Meeting 12<sup>th</sup> December 2011:</b> The minutes of the meeting were agreed and signed. <b>Matters arising:</b> It was mentioned that the Ecumenical report should read- details of the plastic panels <u>will</u> be put on JCC website after their next meeting.	
<b>4)</b>	<b>Report from Fabric Committee (EM):</b> Work has begun on Conservatory at English Martyrs. It has been decided that a wall is needed to retain the earth bank at the rear of the foundations & also a footpath is to be built between the two. This will increase the cost slightly. (unknown at present but considered to be several hundred). A gift for our Architect was considered to be appropriate. Fr. Paul has asked to be invited to official opening.	
<b>5)</b>	<b>Report from Fabric Committee (HT):</b> It was suggested that a numerical keypad system replace the key entry to the Audio Visual room as the keys keep getting lost. The council has issued us with bags of salt for use in slippery conditions. They are stored in the Boiler room. Fire exit signs are being prepared for the outside of the two Church doors. PAT testing complete certificates received. Fixed wire system not tested. After discussion it was decide that if financially viable these systems (2 water heaters & hand dryers in toilets) should be tested. Approx costs £165+vat. After receipt of a letter from Rev. Sue Lambert (Methodist Minister) we shall put our newsletters & Mass cards in a basket after Mass & remove them from the Repository cupboard shelf so that the Methodist have space to put their	

	hymn books etc out for their service. Our basket will then be replaced before the evening Mass.	
6)	<b>Ecumenical Report Little Baddow and SWF JCC:</b> No reports this month..	
7)	<b>Report from Treasurer:</b> Since our December meeting our account balance has risen from £6,500 to £8.500. Fr. Robert's Christmas offering will need to be deducted from this & this typically has been around £2000. Therefore it is estimated that we are still £6500 in credit. During the month there has been no extraordinary income or expenditure.	
8)	<b>Report from Anglican P.C.C:</b> Adverts have been distributed regarding the "Walk through the Bible" bible study day organised by the Paul & Julie Hardy. The Anglican parishioners have 2 prospective vicars to interview this month & they hope to have a new Minister by Easter. Their Christmas Bazaar was a great success & raised nearly £1500.	
9)	<b>Report from Methodist P.C.C:</b> Alisdair reported that they had a wonderful Christmas period.	
10)	<b>Diocesan Report:</b> No report this month.	
11)	<b>Deanery Report:</b> No report this month.	
12)	<b>Report from Liturgy &amp; Evangelisation Group:</b> Christmas Liturgy went very well. With many thanks to FR. Ivor for stepping in during Fr. Robert's hospital stay. Apparently some people were not aware that the Midnight Mass had been brought forward to 11pm. It was decided to leave any discussion regarding next Christmas's Masses until later in the year. We now have 2 new Thuribles.	
	<b>A.O.B.</b> <b>Report from Justice &amp; Peace:</b> Letter of thanks received from CHESS regarding the household & personal items generously donated before Christmas. Catholics should contribute to the collection for CHESS that is taken each year at church. <b>A representative from "Church Ads.net"</b> gave us a comprehensive talk regarding why we should support this charity which advertises on Essex FM getting the Christmas message out to those who do not attend church. They also direct people to their website. We decided that we should continue to support this initiative with our £100 donation. Frank will advertise for people who wish to learn to play the organ. Sue Lyons an Anglican parishioner is willing to teach. <b>100 Club</b> draw for January: 1)Mr. & Mrs. Royce. 2)Chris Allen.3)E. Price.	
	<b>Closing Prayer</b> Fr. Robert closed the meeting with a prayer and a blessing.	

	<b>Dates of 2012 Meetings:</b>	
	Monday 6 <sup>th</sup> February      Monday 5 <sup>th</sup> March	
	Monday 16 <sup>th</sup> April      Monday 14 <sup>th</sup> May      Monday 11 <sup>th</sup> June	
	Monday 9 <sup>th</sup> July (BBQ)      Monday 10 <sup>th</sup> September      Monday 8 <sup>th</sup> October	
	Monday 12 <sup>th</sup> Nov'ber AGM (D'bury)      Monday 10 <sup>th</sup> Dec'ber (New members).	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 9<sup>th</sup> January 2012 at Holy Trinity Church Meeting Room.

Signed ..... Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....