

PCC MEETING 16th APRIL 2012
PARISH OF ENGLISH MARTYRS, DANBURY WITH
HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS

Ex officio:

Fr Robert (Parish Priest & President)
 Stephen Gallagher (Treasurer)
 Sylvia Lanz (Diocesan Council Rep)
 Lynne Pursell (Deanery Rep)
 Matt Harris Fabric (SWF)
 Kath Gable (Ecumenical Rep)
 Tony White Fabric (Danbury)
 Alison Huish (School Rep)

Elected Members:

Adrian Symonds
 Sharon Docherty
 Frank Lo
 Pauline Spratt (Chair)
 Jaqui Clarke
 Alan Hegner
 Barbara Fenn (Secretary)
 David Eyre Williamson (Vice Chair)

Appointed Members:

HT (Health & Safety)
 Jacqui Wright EM (Health Safety)
Methodist Observer Alasdair Mackay
Anglican Observer Christine Hardy

	Discussion	Action
1)	Opening Prayer: Pauline opened the meeting with a prayer.	
2)	Apologies: Apologies were received from Fr. Robert, Kath Gable, David Eyre Williamson, Alan Hegner, Alasdair Mackay & Christine Hardy.	
3)	Minutes of Meeting 5th March 2012: The minutes of the meeting were agreed and signed. Matters arising: Christine Hardy has resigned from Anglican PCC. A letter of thanks for her years of service will be sent. Handles for doors at Danbury have been handed over.	
4)	Report from Justice & Peace: Jenny & Philip Tolhurst have kindly offered their field & barn for a Parish garden party, to raise funds for the Parish development fund, on Tuesday June 5 th , 3-6pm. There will be games, food & singing. Tickets: £2.50 single or £5 per family. CAFOD: Pauline is getting cards signed after Mass to go to the Prime Minister asking him to push for clean water & sanitation for everyone by 2015 at the G8 meeting of world leaders in June.	
5)a	Report from Fabric Committee (HT): <u>Please see attachment.</u> Alison said that letters to the schools with regard to use of AV equipment have not been sent. At St. Josephs it is the adults who use the equipment not the children & as the issues have never been addressed the situation is ongoing. It is believed that at T.St.Marys the children are given the responsibility of using the equipment. Rev. Sue Lambert will be asked to write to the schools.	
5)(b)	Report from Fabric Committee (EM): Tony reported The conservatory has now completely dried out & volunteers are needed to paint the walls. 2 rugs & a piece of carpet (donated by Kath Gable) are covering most of the floor. Landscape gardeners will be laying a concrete path, put up a retaining wall & clear & level the ground This work is being payed for by sponsors. Some chairs are available from Wickford parish. Maria will email the contact to ask for 35 chairs. (Since our meeting we have heard that the chairs have already gone.)	
6)	Ecumenical Report Little Baddow and SWF JCC: No Reports available.	

7)	<p>Report from Treasurer: Bank balance at 16th April is £13,340 OD & has been stable for last 2 months. Steve is in contact with Director of Civil Admin. @ Brentwood Finance office to see if we can claim compensation for our current payments to supply priests (which has exceeded £2000 for the first 10 weeks of the year), or temporary suspension of monthly Diocesan payments. A timesheet concept has been introduced to track masses & mileage. Steve has spoken at the weekend Masses to raise funds for the 'Parish Development Fund' & £850 was raised. In future 2nd collections for this will be advertised from the Newsletter & Gift Aid envelopes will be distributed. As the financial year has just ended Steve asks that before the next PCC meeting our annual finance meeting be held at 7.30pm attended by the Chairperson, Treasurer & (usually) the Parish Priest.</p>	
8)	<p>Report from Anglican P.C.C: As above, Christine Hardy has retired and as no replacement has yet been nominated there is no report.</p>	
9)	<p>Report from Methodist P.C.C: No report as Methodist rep is ill.</p>	
10)	<p>Diocesan Report: No report this month.</p>	
11)	<p>Deanery Report: No report.</p>	
12)	<p>Report from Liturgy & Evangelisation Group: Meetings for the Eucharistic Ministers will be held shortly. Maria has enquired about new Catechists for the next 1st Holy Communion group whose instruction should start in September. Rachel Williams & Claire Hopkins are standing down. It is hoped that Francis Cook will continue as the childrens Catechist. Lynn will ask any previous Catechist to see if they can help.</p>	Lynn.
13)	<p>A.O.B. Sheila & Mike Slater (deceased ex parishioners) have left a bequest in their wills for the parish to purchase a memorial to them at Danbury. The purchase of a statue or picture will be investigated. It was suggested that we should ask Maria to come on the Parish Council or to attend meetings. As Fr. Robert would like the Counting of collection monies moved to the Sacristy at Holy Trinity Steve will check the Insurance aspect involved & also that of Maria taking the monies from English Martyrs to her house for overnight storage. Alan Hegner (via email) suggested that Fr. Ivor should receive some or all of the Easter collection. Diocesan guidelines designate that collections at Christmas & Easter go to the Parish Priest whether practising or not.</p>	Pauline Steve.
	<p>100 Club not drawn. .</p>	
	<p>Closing Prayer Pauline closed the meeting with a prayer. Dates of 2012 Meetings: Monday 14th May Monday 11th June Monday 9th July (BBQ) Monday 10th September Monday 8th October Monday 12th Nov'ber AGM (D'bury) Monday 10th Dec'ber (New members).</p>	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 5th March 2012 at Holy Trinity Church Meeting Room.

Signed Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....