

PCC MEETING 8th OCTOBER 2012
PARISH OF ENGLISH MARTYRS, DANBURY WITH
HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS

Ex officio:

Stephen Gallagher (Treasurer)
 Sylvia Lanz (Diocesan Council Rep)
 Lynne Pursell (Deanery Rep)
 Matt Harris Fabric (SWF)
 Kath Gable (Ecumenical Rep)
 Tony White Fabric (Danbury)
 Alison Huish (School Rep)

Elected Members:

Sharon Docherty
 Frank Lo
 Pauline Spratt (Chair)
 Jaqui Clarke
 Alan Hegner
 Barbara Fenn (Secretary)
 David Eyre Williamson (Vice Chair)
 Adrian Symonds

Appointed Members:

Jackie Wright Health & Safety (E.M.)
Methodist Observer Alasdair Mackay
Anglican Observer Sue Benjamin

		Action
1)	Opening Prayer: Pauline opened the meeting with a prayer.	
2)	Apologies: No apologies were received. Alasdair Mackay was not present.	
3)	Minutes of Meeting 17th September 2012: Matters arising: Omitted from the September minutes – That the Treasurer/Chair should speak directly with St. Joseph's Head re the adjustment to the Parish donation to the school. We do have the comprehensive insurance required if we hired out the Conservatory. The minutes of the meeting were agreed and signed.	
4)	Report from Justice & Peace: The Harvest Lunch was very enjoyable. £327 was raised for Parish funds. Approx. £100 raised in the raffle which went into Justice & Peace funds. Fr. Ivor attended & was overwhelmed by the present (of cash) given to him as a farewell/thank you gift from Parishioners. Many thanks to Jenny & Philip Tolhurst for the use of their barn & to Jim Tidmarsh for keeping us entertained musically. CAFOD: Family Fast Day – Pauline spoke at all Masses last weekend. "Food" was the theme chosen by CAFOD for this fast day.	
5)a	Report from Fabric Committee (HT): Problems with to air-conditioning intake fan(St. Joseph's side) & the over-ride switch for the heating in Trinity St. Mary's hall have been resolved at no cost. Work in hand: Damage to wall outside church; Storage for cleaning items & final touches to redecoration of toilets; Notice Boards; Kitchen refurbishment; Internal window treatments – all to be discussed at next Fabric meeting. Proposed work: Keypad entry system to AV cupboard – Cost approx £120 agreed by JCC. Upgrade to AV system – cost minimal due to anonymous benefactor. Proposed that we participate in the salt bag scheme. We will need to buy snow shovel. All agreed by JCC. Cross outside church will need to be tested for safety & security. A permanent Board listing all past Priests, Vicars & Ministers to be designed, sign written & erected in the church ideally by Christmas 2012.	
5)(b)	Report from Fabric Committee (EM): The Memorial plaque for the conservatory has been ordered & will cost between £50 & £60, which includes the wooden mounting board & should be ready this week. A photo of the Slater's will be framed & hung with the plaque. Some chairs need to be borrowed from Holy Trinity to seat people at the AGM which	

	is being held in the Conservatory. A team has started on the tidying up of the garden at the right hand side of the church. The fence at the right of the church will be converted to a gate by Tony White & Graham Tickle. The light, left of the church, needs replacing. There have been no firm offers as yet to replace the guttering. Could we sell the old metal guttering to help with cost of the new?	
6 (a)	Ecumenical Report: SWF; JCC Bank balance £8000. Fund raising was brought up again. Catholics & Anglicans are both trying to raise some funds for their own benefit. Joint services that have been arranged are 11 th Nov. Remembrance Service (A/M). 2 nd Dec. Toy Service (A/M). 2 nd Dec. Christingle Service (Guiders). 9 th Dec. Light up a Life. 15 th Dec. Town Carol Service. 16 th Dec. Christingle for town & Schools. 24 th November: 30 th Anniversary of Holy Trinity. Proposing a service @ 7.30pm for all denominations with refreshments afterwards.	
(b)	Little Baddow: Christian Council held at the Manse 10 th Sept. with Elisabeth Bourn in the chair. Future plans include Harvest Service & lunch @ Lt.Baddow URC chapel on Sunday 23 rd Sept.(with Prayers of thanksgiving & Dedication for the new buildings.) 11 th Nov. 6.30pm Service at URC Chapel led by Catholics. The Chapel is part of the 'Network of Small Pilgrim Places' in various parts of the British Isles & is a suitable venue for individuals & groups for prayers, Quiet Days etc. SWF; No report this month.	
7)	Report from Treasurer: As today our bank balance is £9,500 overdrawn. This is £2000 worse than last month, mainly due to the annual insurance payment to the Diocese going out in last few days. Otherwise we are currently matching our income to expenditure. The arrival of Fr. Niall will stop the £700+ per month we have been paying for supply priests; which will help us to 'turn the corner' & finance, for example, the bathroom refit at the presbytery. Steve will speak to Fr. Niall before tonights PCC & then will speak to the Head of St. Josephs re the reduction in our monthly payments to the school. A question was asked as to whether we have a written record of our communications with the Diocese regarding our extra-ordinary expenses over the past year. Steve replied that communications were conducted via email & phone. Also Barclays Bank has said they will not be accepting cheques from the New Year. Enquiries will be made with the NatWest Bank to see if they will accept our bankings. (We bank with HSBC which does not have a branch in SWF)	
8)	Report from Anglican P.C.C: Full report on file. Rev. Carol is settling in. As a congregation their Primary objective is to raise more funds as there is a projected shortfall on this years quota of £16000.	
9)	Report from Methodist P.C.C: No report this month.	
10)	Diocesan Report: No report this month. Next plenary meeting will discuss the Olympic legacy.	
11)	Deanery Report: No report. Lynn will talk to Fr. Niall on future of Deanery meetings.	
12)	Liturgy Group: Sylvia will speak to Fr. Niall soon regarding Christmas etc. Pauline mentioned complaints from parishioners regarding the noise & lack of reverence at the 1 st Holy Communion Masses. Some councillors recalled their childhood when 1 st Holy	

	<p>Communion candidates had a separate Mass. Or should we have 1st H.C. among the general congregation?</p>	
13)	<p>St. Joseph's School report: Alison said how lovely it was to welcome Fr. Niall into the school. Class masses are being organised. St. Joseph's is celebrating 30 years at a Social in Club Woodham this Saturday.</p>	
14	<p>A.O.B We have a quote for refurbishment of the Presbytery bathroom. Fr. Niall thanked the parishioners for the redecoration work already undertaken at the Presbytery. Church census forms will be distributed at Mass soon. Applications for new Parish Councillors have been received. As Alan Hegner has only attended 3 meetings since the last AGM it was considered that he should stand down as a Councillor. N.B. Although Pauline has now served 2 years on the Council she will be co-opted on to the Council as Chair for the coming year for continuity in Fr. Niall's first year with us. Therefore there are 4 positions to be filled. <u>100club</u> October 1st Mrs. E. Price, 2nd Mrs. J. Tollhurst, 3rd Mrs. E. Price..</p>	
	<p>Closing Prayer Fr. Niall closed the meeting with a prayer.</p> <p>Dates of 2012 Meetings: Monday 12th Nov'ber AGM (D'bury). Monday 10th December (New members).</p>	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 18th October 2012 @ Holy Trinity Church Meeting Room.

Signed Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....