

**PCC MEETING 10<sup>th</sup> DECEMBER 2012**  
**PARISH OF ENGLISH MARTYRS, DANBURY WITH**  
**HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS**

**Ex officio:**

Fr.Niall Harington (P.P.&President)  
 Stephen Gallagher (Treasurer)  
 Sylvia Lanz (Diocesan Council Rep)  
 Lynne Pursell (Deanery Rep)  
 Matt Harris Fabric (SWF)  
 Kath Gable (Ecumenical Rep)  
 Tony White Fabric (Danbury)  
 Alison Huish (School Rep)

**Elected Members:**

Rosemary Tidmarsh  
 Kathy Johnston  
 Pauline Spratt (Chair)  
 Jaqui Clarke  
 Chris Perry  
 Barbara Fenn (Secretary)  
 David Eyre Williamson (Vice Chair)  
 Adrian Symonds  
 John Geary

**Appointed Members:**

Jackie Wright Health & Safety (E.M.)

**Methodist Observer** Alasdair Mackay

**Anglican Observer** Sue Benjamin

		<b>Action</b>
<b>1)</b>	<b>Opening Prayer:</b> Fr. Niall opened the meeting with a prayer.	
<b>2)</b>	<b>Apologies:</b> Steve Gallagher, Jacqueline Clarke, Sue Benjamin, Lynn Purcell. Alasdair Mackay was not present.	
<b>3)</b>	<b>Minutes of Previous Meeting 8<sup>th</sup> October 2012:</b> The minutes from the October meeting had been agreed at the AGM.	
<b>4)</b>	<b>Report from Justice &amp; Peace:</b> The recent Cake Bake raised £265, & with the foodstuffs from next weeks collection, will be taken to CHESS next Monday 17 <sup>th</sup> December. <b>CAFOD:-</b> No report.	
<b>5)a</b>	<b>Report from Fabric Committee (HT):</b> There has been no Fabric Committee meeting this month but ongoing considerations are: The leaking roof has been inspected by a second roofing contractor but with no conclusions as to where the leak is coming from. It is possibly a problem with wind direction. Other projects are the AV room refurbishment. A Kitchen refit. Toilet cupboard for cleaning agents to be kept in, (lockable?). Repair to external wall. New Church flooring. The AV room equipment – audio mixer unit, video control, microphone stand & a large assortment of connection leads were left in a big jumble on the bench. Children must be supervised when putting items back into the AV room. St. Joseph's children do not go into the room only adults who found the room in a mess & e-mailed Maria to this effect. We presume that Trinity St. Mary's allow children to return equipment to the room unsupervised. This must be addressed.	
<b>5)(b)</b>	<b>Report from Fabric Committee (EM):</b> Fence at right hand side facing church needs to be replaced by a gate. Slabs to be put at side doors to reduce step height. Tree in corner of garden needs removing. Also a flower bed needs to be dug out. (to be actioned by Garden Team) 2 glass panels?(windows?) at front of church to be replaced. Light at side of church to be replaced. Screen in Confessional to be moved. Lighting in entrance & front porch to be altered.	

	<p>A ramp for use at the garden entrance to the Conservatory must be acquired as previously promised.</p> <p>The official opening of the Conservatory to be delayed until Spring (when hopefully there will be better weather.)</p> <p>The Conservatory functioned well for the AGM with 41 seats in position.</p> <p>The Conservatory can be used for some future Parish Council meetings.</p> <p>The memorial plaque is to be views by the Slater family before fitting.</p>	
6 (a)	<p><b>Ecumenical Report: SWF</b></p> <p>JCC – The plaque listing previous &amp; current ministers is being reviewed &amp; should be in position in Holy Trinity Church soon.</p>	
(b)	<p><b>Little Baddow:</b> No report.</p>	
7);	<p><b>Report from Treasurer:</b></p> <p>Our Bank balance is currently £15,000 overdrawn.</p> <p>Our monthly contribution to St. Joseph's school has been reduced to £300 per calendar month.</p> <p>There are no outstanding fees due for supply priests.</p>	
8)	<p><b>Report from Anglican P.C.C:</b></p> <p>No report..</p>	
9)	<p><b>Report from Methodist P.C.C:</b></p> <p>No report this month.</p>	
10)	<p><b>Diocesan Report:</b></p> <p>November Plenary meeting was about the Olympic Legacy. There was a very good talk by James Parker. Part of the legacy is the John Paul 2 foundation for sport.</p> <p>Bishop Thomas has no idea of the identity of is successor.</p>	
11)	<p><b>Deanery Report:</b></p> <p>No report. .</p>	
12)	<p><b>Liturgy Group:</b></p> <p>After a meeting to discuss the Christmas services the schedule will be – <b>Christmas Eve:-</b> 4pm Ecumenical Crib Service, 6pm Family Mass, 8pm Vigil Mass (all at Holy Trinity), 10pm Mass at English Martyrs, <b>Christmas Day:</b> 8.45 am Mass at Holy Trinity &amp; 10.45am Mass at English Martyrs. There will be carols before the 8pm &amp; 10pm Masses &amp; refreshments after the 8pm vigil mass.</p> <p>Chairs required in both school halls. (David &amp; John to organise) Alison will make enquiries as to the building works in progress in St. Josephs.</p>	
13)	<p><b>St. Joseph's School report:</b></p> <p>Building work has commenced on the extension to the school hall; when complete this will result in a larger hall facility with additional storage space.</p> <p>The children participated in a reflective Service of Remembrance in November led by Fr. Niall.</p> <p>As a whole school we have embraced the new Diocesan Religious Education programme, 'Come &amp; See'. This programme includes on line resources which will</p>	

	<p>support teaching &amp; learning for the children.                  The school community continues to support many charity appeals. Throughout last term we have contributed to Harvest for the Hungry, CAFOD, Samaritans Purse, Great Ormond Street &amp; children in need.                  Key stage 1 will perform a Nativity play in the church &amp; many children from Key Stage 2 will be supporting local community seasonal events.</p>	
	<p><b>A.O.B</b>                  Email from Maria re funeral arrangements regarding the removing of bollards to allow access to the church for the Hearses. Bob Hemmings (Anglican will be contacted)                  Apparently one bollard is generally unlocked &amp; just needs lifting out. John Geary volunteered to be our contact in future.                  The “second collection” for Christmas flowers was not in the Newsletter but will be taken on 16<sup>th</sup> December.                  Fundraising – perhaps we should have a summer Bazaar at Holy Trinity utilising the area outside the Porch as well as the Church.                  Chris Perry &amp; Kathy Johnston have agreed to head a Social/fund raising committee. Rosemary Tidmarsh will join the JCC. Adrian Symonds will join Tony White as Fabric representatives for English Martyrs &amp; John Geary will take care of any work that needs doing at the Presbytery.  <b>Constitution:</b> Many members do not have a copy of the Constitution. Barbara will liaise with Kath Gable to obtain copies for all members.                  After a complaint about noise from St. Joseph’s during a mid week morning Mass it was suggested that a diary listing of church use would be useful. This can be accessed from the website via Maria.                  Matt Harris will put all council members names on the website.                  Fr. Niall has been appointed by the Bishop as Catholic Chaplin of Chelmsford Prison. This duty will begin January.                  A new Deanery Eucharistic Ministers course starts in Lent.                  Fr. Niall’s new cooker is working well....the decoration of the hall stairs &amp; landing in the Presbytery will take place in the New Year.  <b>100club December:</b> 1<sup>st</sup> Mr. &amp; Mrs. Brannigan. 2<sup>nd</sup> Mr. D. Williamson. 3<sup>rd</sup> K. Holland. 4<sup>th</sup> Mr. R. McGuinness. 5<sup>th</sup> Mr &amp; Mrs Brannigan.</p>	
	<p><b>Closing Prayer</b>                  Fr. Niall closed the meeting with a prayer.  <b>Dates of 2013 Meetings:</b>                  14<sup>th</sup> Jan.(E.M.) 11<sup>th</sup> Feb (H.T.) 11<sup>th</sup> March (E.M) 8<sup>th</sup> April(H.T.) 13<sup>th</sup> May(E.M.)                  10<sup>th</sup> June (H.T.) 8<sup>th</sup> July (Barb’q) 9<sup>th</sup> Sept (H.T.) 14<sup>th</sup> Oct (E.M.) 11<sup>th</sup> Nov’ber AGM (St. Joseph’s) 9<sup>th</sup> December (E.M.)(New members).</p>	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 10<sup>th</sup> December 2012 @ Holy Trinity Church Meeting Room.

Signed ..... Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....