

**PCC MEETING 13<sup>th</sup> MAY 2013**  
**PARISH OF ENGLISH MARTYRS, DANBURY WITH**  
**HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS**

**Ex officio:**

Fr. Niall Harington (P.P. & President)  
 Stephen Gallagher (Treasurer)  
 Sylvia Lanz (Diocesan Council Rep)  
 Lynne Pursell (Deanery Rep)  
 Matt Harris Fabric (SWF)  
 Kath Gable (Ecumenical Rep)

Alison Huish (School Rep)

**Elected Members:**

Rosemary Tidmarsh  
 Kathy Johnston  
 Pauline Spratt (Chair)  
 Jacqui Clarke  
 Chris Perry  
 Barbara Fenn (Secretary)  
 David Eyre Williamson (Vice Chair)  
 Adrian Symonds (Fabric Danbury)  
 John Geary

**Appointed Members:**

Jackie Wright Health & Safety (E.M.)

**Methodist Observer** Jenny Sismey

**Anglican Observer** Sue Benjamin

		<b>Action</b>
<b>1)</b>	<p><b>Opening Prayer:</b>            Fr. Niall opened the meeting with a prayer. We remembered Graham Foster &amp; Emma Quinlan who have died; also our Confirmation candidates &amp; the husband of the Rev Sue Lambert who is ill.</p>	
<b>2)</b>	<p><b>Apologies:</b>            Jacqui Clarke, Chris Perry, David E. Williamson.</p>	
<b>3)</b>	<p><b>Minutes of Previous Meeting 11<sup>th</sup> March 2013:</b>            The minutes from the March meeting were agreed.            The April meeting was cancelled as there would not have been a quorum.            We welcomed Jenny Sismey as the new Methodist rep. &amp; thanked Alistair MacKay for his time as Methodist rep on our PCC.</p>	
<b>4)</b>	<p><b>Report from Justice &amp; Peace:</b>            We are trying to set up a link with a school in Sierra Leone. (A contact made through Elisabeth Bourn's daughter). Unfortunately email contact is difficult as there is no electricity in the village &amp; our contact has to go to the nearest town to pick up messages.  <b>CAFOD:</b> We collected over £900 from Lent Fast Day &amp; £91 from the money boxes. Pauline Spratt will talk at all masses about Cafod next weekend.</p>	
<b>5)a</b>	<p><b>Report from Fabric Committee: - Holy Trinity</b>            The 2<sup>nd</sup> toilet has been repaired. 2 coat hangers in the meeting room have been replaced by coat hooks to save space. The Vertical blinds &amp; kitchen replacement are to be discussed &amp; auctioned at the next JCC. The AV refurbishment from Marks Tey Radio is awaiting start date. Repair to the damaged outside wall will be actioned at next Fabric meeting. Also the outside Cross to be checked by a structural engineer, &amp; H&amp;S issues – fire blanket &amp; Fire Marshall training will be actioned at next Fabric meeting. (4<sup>th</sup> June) (JCC AGM 20<sup>th</sup> June).</p>	
<b>5)(b)</b>	<p><b>Report from Fabric Committee: – English Martyrs</b>            Adrian has replaced a large section of guttering that was damaged.            Remaining work to be done –1) Fitting of steps to the 2 back doors. 2) Replacement of 2 window panels to the front of the church. (This will be done by professionals).            3) Finish making &amp; fitting of new side gate. 4) Replacement of 2 outside lights.            5) Various seasonal jobs in the rear garden.            Tony White has decided to step down as Fabric Officer due to his declining health &amp;</p>	

	<p>will also resign from the Parish Council with immediate effect. Adrian Symonds will take over as Fabric Officer for Danbury on the Parish Council, at least until the AGM in November. It was hoped to organise an official opening of the Conservatory in the near future. We thanked Tony for all his hard work over the past years.</p>	
6)	<p><b>Ecumenical Report: SWF</b> There will be a shared 'tea' on Trinity Sunday (26<sup>th</sup> May) in Trinity St. Mary's school hall. 3pm – 5pm. Kath Gable &amp; Rosemary Tidmarsh have been asked to help organise this.</p> <p><b>Little Baddow:</b> No report.</p>	
7);	<p><b>Report from Treasurer:</b> The 2012/2013 financial year is now closed &amp; our return is now ready for signature &amp; submission to Brentwood. In summary – last year we spent just over £2,500 more than we took in income, which meant we finished up the year being £19,500 overdrawn. We have managed to slow down our expenditure on every category aside from wages &amp; heat &amp; light, when compared to the previous year. The bad news is that our income, especially our offertory continues to fall &amp; also, as a consequence, the Gift Aid this attracts. Over the past 2 years our annual offertory has fallen £8000 &amp; Gift Aid £2,000. Since we only typically take £70,000 in general income a year, this represents a 14% decrease in just 2 years. Whilst our overdraft has stabilised around £20,000od for the last 4 months, if we do not reverse this underlying income problem, we will become more slowly in debt. The Gift Aid due in June/July is anticipated to be a refund of around £9,000. Whilst this is nearly half our overdraft in the short term, the downward income trend is still there. To address this, Steve proposes to speak at all masses on a selected weekend &amp; ask for all to review both their contribution via the plate &amp; standing order.</p>	
8)	<p><b>Report from Anglican P.C.C:</b> At the AGM at the end of March Sue Benjamin &amp; Bob Hemmings were re appointed as Church Wardens. The Easter services were reviewed. Rev Carole Ball has been at Holy Trinity for a year now. A 3 year plan is being set up with ideas on how to encourage people to attend church. About £180 was raised from the plant &amp; book sale last Saturday.</p>	
9)	<p><b>Report from Methodist P.C.C:</b> Alistair MacKay sent his thanks to everybody who donated knitted goods for 'The Chip Shop Babies.'</p>	
10)	<p><b>Diocesan Pastoral Council.</b> No report at present. Next meeting is in June. The Council will continue whilst waiting for the new Bishop. Information on the Ordinariate can be found on the Diocesan web site.</p>	
11)	<p><b>Deanery Report:</b> It is thought that the Dean does not want the lay Pastoral Council to be revived. We await the decision of the new Bishop in this regard. Therefore Lynn Pursell has decided to stand down from the Parish Council for the present. Lynn has kindly offered her garden for the annual PCC Barbq in July. Many thanks for all her hard work &amp; her ongoing work with RCIA.</p>	
12)	<p><b>Liturgy Group:</b> The Easter services went very well. Fr. Niall thanked all who had participated in any way.</p>	

<p><b>13)</b></p>	<p><b>St. Joseph’s School report:</b>                  Last term the children prepared for Easter by supporting Lenten charities &amp; following the ‘Come &amp; See’ religious education programme. On Maundy Thursday Fr. Niall joined the school for an enactment of Our Lord’s Passion by the children of year 5. This was a very spiritual &amp; moving representation which was supported by the whole school, parents &amp; governors. The school agree that an art competition with the theme of the Queen’s Coronation will be suitable for the forthcoming Bazaar. The inner wall of the hall area has now been knocked through &amp; the builders are now on the last stage of the work which was delayed due to the weather. The Hall is now out of bounds for a few weeks. The children have hot lunch in the Staff room. A May procession will be held on Thursday when the children will carry flowers to the statue of Our Lady.</p>	
<p><b>14)</b></p>	<p><b><u>Social Committee report.</u></b>                  Rosemary updated us on the arrangements for the Bazaar. Tables and Gazebos are required. Boxes for donations are now at the back of both churches. June White has agreed to liaise with Rosemary on behalf of Danbury.                  Raffle Prizes – First prize will be £50 cash (with thanks to Essex &amp; Suffolk Water via a contact through a parishioner – Liz Street.) ASDA are supplying a raffle prize..                  Kathy Johnston thanked St. Joseph’s school for allowing her to do all the photocopying for the Art Competition free of charge. As some tables &amp; chairs for refreshments may be put in the church Fr. Niall will remove the Blessed Sacrament to the safe.  <b><u>AOB</u></b> John Geary has been working very hard in the Presbytery, putting up a ‘breakfast bar’ in the kitchen in place of the table. Also the small bedroom has been changed into a small office for Fr. Niall.  <b><u>100club May:</u></b> 1<sup>st</sup> Mrs. Margaret Godfrey. 2<sup>nd</sup> Mrs. Yvonne Wheeler, 3<sup>rd</sup> Mrs. Sharon Docherty.                  Last years 100 Club raised £490 for parish funds.</p>	
	<p><b>Closing Prayer</b>                  Fr. Niall closed the meeting with a prayer.  <b>Dates of 2013 Meetings:</b>                  10<sup>th</sup> June (H.T.) 8<sup>th</sup> July (Barb’q) 9<sup>th</sup> Sept (H.T.) 14<sup>th</sup> Oct (E.M.) 11<sup>th</sup> Nov’ber AGM (St. Joseph’s) 9<sup>th</sup> December (E.M.)(New members).</p>	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 13<sup>th</sup> May 2013 @ English Martyrs Church Conservatory

Signed ..... Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....