

PCC MEETING 6th FEBRUARY 2012
PARISH OF ENGLISH MARTYRS, DANBURY WITH
HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS

Ex officio:

Fr Robert (Parish Priest & President)
 Stephen Gallagher (Treasurer)(elected)
 Sylvia Lanz (Diocesan Council Rep)
 Lynne Pursell (Deanery Rep)
 Matt Harris Fabric (SWF)
 Kath Gable (Ecumenical Rep)
 Tony White Fabric (Danbury)
 Alison Huish (School Rep)

Elected Members:

Sharon Docherty
 Frank Lo
 Pauline Spratt (Chair)
 Jaqui Clarke
 Alan Hegner
 Barbara Fenn (Secretary)
 David Eyre Williamson (Vice Chair)

Appointed Members:

HT (Health & Safety)
 Jacqui Wright EM (Health Safety)
Methodist Observer Alasdair Mackay
Anglican Observer Christine Hardy

	Discussion	Action
1)	Opening Prayer: Pauline opened the meeting with a prayer.	
2)	Apologies: Apologies were received from Fr. Robert, Adrian Symonds, Steve Gallagher, Sharon Docherty & Christine Hardy. (Alasdair Mackay sent apologies afterwards) Alan Hegner did not attend.	
3)	Minutes of Meeting 9th January 2012: The minutes of the meeting were agreed and signed. Matters arising: None	
4)	Report from Justice & Peace: Jenny Tolhurst or Pauline Spratt spoke after masses about the work of Anchor House. Well over £500 was raised. At the next meeting on 20 th February Margaret Godfrey will speak about the Orphanage in Zimbabwe. Funds raised from our Jumble Sale on March 3 rd will go to the orphanage. Friday 2 nd March is Family Fast Day. CAFOD is 50 years old this year & their theme for Lent is Water - the lack of clean safe water for the Developing countries. For every £1 donated to CAFOD this Lent, the government will match.	
5)(a)	Report from Fabric Committee (EM): Work on the Conservatory began on 3 rd January & despite days of rain, was completed on 2 nd February. Although some plastering to the wall at the back of the church was done & also a slight upgrade to the fuseboard, no extra was charged. Some lights & switches were purchased for £131 (£60 under retail prices). The walls & floor will have to dry out before painting & laying flooring. Outside groundwork is a more long term project. A downpipe is still to be fitted & the fencing replaced. We still need to purchase a gift for Daniel the Architect & organise the official opening.	
5)(b)	Report from Fabric Committee (HT): Request for a bracket to be placed behind the altar to hang the Thurible on during Mass.	

	<p>The video input socket behind the organ has been damaged, possibly by school children. (If children are using any electrical equipment than the P.A.T. testing has to be done every 3 months.) This needs t be repaired a.s.a.p as we currently do not have the facility to run laptop presentations via the overhead projector from either computer connections. A word or letter should be sent to the schools to advise about the damage & repair costs.</p> <p>2 wooden shelves used to hold flower vases appear to be missing. It was reported that they were damaged & considered irrepairable & so disposed off.</p>	
6)	<p>Ecumenical Report Little Baddow and SWF JCC: No reports this month..</p>	
7)	<p>Report from Treasurer: Since our January meeting our account balance has gone into the red. As at 3rd February we are £700 overdrawn: this includes the £5000 deposit for the Danbury extension £400 for the new Thuribles & £2000 for Fr. Roberts Christmas collection. It does not include the settlement for the extension of £11639. Or this quarters JCC payment of £1500. This means our true balance is closer to £14,000 overdrawn. As previously noted I (Steve) would be prepared to speak at various masses & would suggest that we run a series of second collections to return our bank balance to the black.</p>	
8)	<p>Report from Anglican P.C.C: No report but it is believed that the Anglican community will soon have a new Minister.</p>	
9)	<p>Report from Methodist P.C.C: No report.</p>	
10)	<p>Diocesan Report: No report this month.</p>	
11)	<p>Deanery Report: Deanery Meeting held on 18th Jan 2012:- There was a discussion about supporting families who will struggle to afford the transport to St. John Payne. ECC seems unlikely to change their policy so it seems that help (if any) will need to be given to by the parishes. The “Year of Faith” will start 10 Oct 2012 & all parishes & deaneries are being asked to consider how they are going to respond. Any ideas welcome. Sharing Information, Inter-parish cooperation. Lynne was able to pass news of Eucharistic Minister training in Springfield to Sylvia. (See next report). Also suggested that we link J&P group to others in the deanery starting with Blessed Sacrement. Nothing has yet happened. Also to improve communication in the future the Deanery Committee proposes to produce a simple Deanery Newsletter (A4 – double sided) on a quarterly basis. Parishes would then distribute the news in whatever way seems most suitable.</p>	
12)	<p>Report from Liturgy & Evangelisation Group: Some Eucharistic Ministers will attend a session for new ministers at Springfield Parish which will discuss how to conduct a Eucharistic Service. Shortly a meeting for Eucharistic ministers will be convened.</p>	

13)	<p>A.O.B.</p> <p>It was asked if Brentwood was aware of our Parish problems. We are thankful to Fr. Ivor for all he is able to do for us but he will be away for a short time. Whilst people are doing their best to help & hold Eucharistic services it was felt that we should write to the Bishop/Vicar General voicing our concerns.</p> <p>Fr. Robert is not a Registrar & has asked Maria if she would take on this task but she feels unable to commit too much time to this & has asked for a volunteer to help. Jacqueline Clarke has volunteered to look into the training.</p> <p>St. Joseph's school will give each child their own prayerbook before Lent commences. The books include the new Mass responses & the school prayer.</p> <p>Frank Lo is learning to play the organ & needs the proper music book. £50 was the estimated cost & it was thought that we should speak to the Treasurer.</p> <p>100 Club draw for February 1)Madge Farrow. 2)Mr. & Mrs. Brannigan. 3)Kathy Johnson.</p>	
	<p>Closing Prayer</p> <p>Pauline closed the meeting with a prayer.</p> <p>Dates of 2012 Meetings:</p> <p>Monday 5th March Monday 16th April Monday 14th May Monday 11th June Monday 9th July (BBQ) Monday 10th September Monday 8th October Monday 12th Nov'ber AGM (D'bury) Monday 10th Dec'ber (New members).</p>	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Monday 6th February 2012 at Holy Trinity Church Meeting Room.

Signed Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....