

**PARISH PASTORAL COUNCIL MEETING HELD ON MONDAY ON 10 OCTOBER 2016  
AT HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS**

Attendees:

President: Father Niall Harrington Fr Niall

Chair: John Geary JG

Kathy Johnston KJ, Bernard Dayer BD, Robin McGuinness RM, Sue Benjamin SB,  
Robin McGuinness RM and Steve Gallagher SG

Father Niall opened the meeting with a prayer.

Apologies for absence

Apologies were received from Alison Huish and Patricia MacLachlan.

Minutes of last meeting / matters arising

No comments

Calendar and dates

The following meeting is the Annual General Meeting on the 14 November at Holy Trinity Church, South Woodham Ferrers.

Vacancies to fill

Nothing to report.

Live Simply campaign

Nothing to report.

Justice and Peace CAFOD

The recent collection for CAFOD amounted to over £600.00.

Fabric reports

The redecoration works to the joinery in English Martyrs church has been completed.

Treasurer's report

Since our last meeting our bank balance has increased from £8,145 to £9,500 overdrawn.

This change is due primarily to work on garden repairs and cladding replacement at the presbytery, costing circa £2,000.

To this we need to also add the cost of redecoration to the interior of English Martyrs (£2,800), which will take our overdraft back to circa £12,000 which is close to our opening balance from the start of this financial year; or put another way, our spending matches our income.

Anglican report

Sue Benjamin submitted her report of their meeting on 26 October as below:

1. Bob Hemmings, Vice Chairperson, opened the meeting first with a prayer for Angela on the death of her father and secondly with a general prayer.
2. **Apologies for Absence:** Sheila Jenkins, Joan Lambert, Margaret & Roger Partridge and Angela Tuff.

3. **Update on the current Parish situation** - Bob gave an update to the PCC regarding Revd Carol. Since our last meeting Bob had spoken with the Archdeacon and made her aware of all our concerns that had arisen from the last meeting.

Revd Carol had been at the last Family Service as a member of the congregation and then presided at the following week's service but Revd Jane had preached. She then left for Kenya the next day having now returned on 24<sup>th</sup> October. He said that she had returned refreshed and had an enjoyable time there. She had undertaken a funeral visit earlier today for one of the town councillors who had lost his wife. She is to preside and preach at the service on 30<sup>th</sup> October (Revd Jane is to be up in Woodham Ferrers and Bicknacre) and will be doing both 7.45a.m. and 10a.m. Family Service on 6<sup>th</sup> November (Revd Jane is on holiday) but will be in Chelmsford for the City Mayor's Remembrance Service, as she is the Mayor's Chaplin, whilst Revd Jane covers the service in William de Ferrers.

Revd Carol is to meet with the Archdeacon again next week, who had wanted to meet together with Revds Jane and Michelle at the same time but Revd Jane will be on holiday so Revd Carol will probably meet her on her own at this time. It may be that another meeting is arranged.

4. **Fundraising - Arrangements for Bazaar on 19<sup>th</sup> November** - Janice said that posters had been produced by George Ball and needed to be circulated and would be contacting Sarah to put notice in the Focus. It was noted that the Town Council notice in the Focus mentioned the Church being open for refreshments if weather cold which was useful for us.

Requests had gone out for donations for the various stalls but were very slow in coming in.

A list of items for the Christmas hamper would be circulated on Sunday.

**Stella and Bob to help Janice** get decorations etc down from the loft for the bazaar and see what else is required for setting up.

St Joseph's Hall would be for games only. TSM to be asked for children to man the games. Also to check that they were going to do their tombola - **Margaret Partridge** to do this.

**Bob** to check that the Father Christmas is arranged. Angela had purchased presents for this.

**Janice** to arrange with William de Ferrers the use of their tables.

Most importantly - **HELP** was required on the Friday for the setting up. Check to see the earliest time that we can get into the hall to start - **Margaret** to do this when in the school. This would be informed to everyone.

'Last Night of the Proms' - all seems to be going ok - many people expected but lots buying tickets on the evening. Janice thought there were enough people present from the church to help with general duties - 3 people were covering the bar but to date only 1 helping to clear up.

5. **MMUs** - Revd Jane spoke about the CCG - MMU Ministers Meeting (minutes previously circulated).

Elizabeth Arthurs who would be acting as the facilitator and whose services were to be paid for by the Diocese was also present and it was agreed that she would run a development session on Monday 21<sup>st</sup> November starting promptly at 7.30 and held at St John the Baptist, Danbury. Each parish would be invited to send two lay representatives along with their minister. **Margaret Partridge and Bob** to be our lay reps.

Those attending would be divided up into groups and no two reps from each parish would be in the same group and the ministers would be in a one of their own. The

MMU would be the current CCG with the addition of Stock and West Hanningfield. However this may cause a problem with cover at their services as Stock do not accept women priests.

The CCG will still continue (next meeting in January) until the MMU is formed. At the Deanery Synod meeting, chaired by the Archdeacon, it was discussed how the Deanery Synod would stand once MMUs were formed and whether it would still be necessary. However the Deanery Synod is a legal entity and this has to be taken into consideration.

At present there is only one MMU already formed in the Diocese and that is Saffron Walden which had gone fairly straight forward was the parishes in their deanery who formed it.

Thanks were given to Revd Jane for attending the meeting on 25<sup>th</sup> September and informing the PCC on the MMUs situation.

Ashley John then reported on his Pioneer Project Ministry 18 month course, which had commenced on 3<sup>rd</sup> October and is held monthly. This ministry ties in with the MMUs as each one will be designated a Pioneer Project Minister. The ministry is a form of evangelism and will be held in informal places e.g. coffee lounges or similar and not in a church environment and could possibly become a fellowship group that may eventually be integrated into the Church.

Ashley would give a more concise presentation on the Ministry at a later meeting.

6. **Treasurer's Report** - The figures sent out by Angela were noted. Bob said that at present no payment was received for Baptisms to cover administration costs which were £13 at present. It was proposed by Ashley John that an admin charge of £13 (this is subject to change at a future date if the paperwork costs increase) to be asked for at the time of a Baptism booking and this was seconded by Janice Pearson and would be effective immediately.
7. **Anglican Parish Website** - Bob said that he had liaised with Don Wragg to look at the website in order to make it more user friendly etc. Don gave a short demonstration on the changes he had made to date but it was still necessary to go through the general Holy Trinity website as initially set up for all three churches, as to go to another provider would cost approximately £300.

There was a calendar page and Don said that he could only put dates on it if he was given them so asked that anything that was being arranged in future be sent to him - this in the long run would mean that anyone could check the calendar to see when there were free dates.

It was also noted that the administration of the Facebook needed to be checked and any unauthorised users to be discontinued.

Don also said that if he had the email addresses of the congregation he could send out regular updates of events etc. to them.

The website was well received and Don was thanked for the work he had done to date.

**At this point of the meeting it was decided to go through the other items on the normal agenda rather than have another meeting as previously arranged for 10<sup>th</sup> November.**

**Secretary** - CofE Giving for Life Re-ignited paper as circulated prior to meeting

**Family List** - a new one still being updated and be available asap.

**Catholic PCC** - report as circulated prior to meeting and thanks to Kathy for this.

**Methodist PCC** - report as circulated prior to meeting and Maureen was also thanked for it.

**Worship & Outreach** - minutes of the last meeting and Christmas events sheet were circulated prior to meeting.

**Fabric** - Bob reported that a new radiator in the Catholic/Methodist vestry was to be renewed and no labour costs were to be incurred, just the cost of the radiator. There had been problems with the safe door on Sunday and this was being looked at. He had costed up 2 new blue signs with 'Holy Trinity Church' on them which would replace the 2 old wooden ones - and would take this to the next JCC for agreement to go ahead.

**Diocesan Synod** - Ashley to attend the next meeting on 12<sup>th</sup> November.

There was no other business and the meeting was closed at with The Grace.

**The next meeting will be held on THURSDAY 12<sup>TH</sup> JANUARY in the Meeting Room.**

The Social at the Vicarage is booked for Thursday 15<sup>th</sup> December but will be confirmed if to be held in due course.

Methodist report

Nothing to report.

Liturgy report

Nothing to report.

St Joseph's School report

Nothing to report.

Social Committee

Kathy Johnston undertook to organise a raffle for Christmas hampers helped by John Geary.

Presbytery report

During the past month various minor items of work were undertaken.

100 Club

There is now full membership with a waiting list. JG has spoken to Kath Gable about increasing the membership.

Any other business

CCLI licences to be displayed. Father Niall closed the meeting with a prayer.